



**CRPNS Council Meeting Minutes**  
**December 5, 2025**  
**0830 – 1600**  
**MS Teams Meeting**

**Present:**

Michelle Cleland, Chair  
Ashley Lemus, Chair-elect  
Penni Caron, Member-at-Large  
Kelsey Knipple, Member-at-Large  
Jennifer Berjian, Member-at-Large (8:58)  
Curtis Talbot, Public Representative  
Terry Blackmore, Public Representative  
Russ Marchuk, Public Representative (joined to say farewell and left at 8:45)  
Rory Griffith, Public Representative (11:05)

**Staff:**

Beverly Balaski, CEO/Registrar  
Lacey Bennett, Deputy Registrar  
Beckie Olney, Nursing Practice Advisor(11–11:52)  
Amanda Johnson, Registration Coordinator

**Guests:**

Bob Kenny, Accountant

**Regrets:**

Leanne Anderson, Member-at-Large  
Lisa McNab, Public Representative

**Meeting called to order at 8:34**

1. Call to order – Michelle

1.1 Introductions

- Penni announced her resignation as of the end of this meeting, as she has been offered an employment opportunity that would be in conflict with her council position.
- Russ also said farewell as Lisa McNab will be assuming the public representative role beginning this meeting. Russ then left the meeting

1.2 Quorum

1.3 Territorial Acknowledgement provided by Michelle

2. Assessment for Conflict of Interest

- Penni acknowledged conflict in remaining on council past today

3. Approval of Agenda

**Motion** to approve agenda with minor correction to 18.1. (Sept, not Dec) and deferral of item 6 (presentation by CRPNS Legal Counsel Vita Wensel)

Moved: Kelsey                      Seconded: Ashley                      **Carried**

4. Approval of Meeting Minutes – September 15, 2025

**Motion** to approve minutes with addition of the attendance list

Moved: Curt                      Seconded: Ashley                      **Carried**

5. Finance Committee – Bob and Bev (845 – 1000)

5.1 Overview of Q3 Finances

**Motion** to accept Q3 finances as presented

Moved: Penni                      Seconded: Terry                      **Carried**

5.2 2026 Budget Approval

- Budget reviewed by Council

**Motion:** To accept the 2026 budget as presented

Moved: Jennifer                      Seconded: Kelsey                      **Carried**

5.3 Increase to per diem rates

- Per diem rate increase required to reflect reimbursement costs of travel/meals/mileage, etc.

**Motion:** To approve increase to 2026 per diem rates in accordance with Federal per diem rates

Moved: Curt                      Seconded: Terry                      **Carried**

6. Guest – Vita Wensel, Field Law –PCC and Discipline Committee requirements (deferred to next meeting)

7. Formal recording of E-Vote Re: Bylaw Revisions

**Motion** to bring into the minutes e-vote results for approval of proposed bylaw revisions

Moved: Kelsey                      Seconded: Jennifer                      **Carried**

Curt drafted side-by-side of current act to Bil 81 (RHPA). He will do phase 2. Some elements may be missing. Some improvements have been made (e.g. exercise of duties in the interest of the public)

8. CNPS Update

- Update provided by Bev
- CNPS launching new system that would integrate with CRPNS online renewal form to allow them to collect PLP dues directly and remove CRPNS as collector, while still enabling CRPNS to not have to reconcile registrant purchases quarterly
- Most important element is the ability to be informed in real time of registrant possession of CNPS PLP
- Working with database company and CNPS to go live for 2027 renewal.

9. Appointments/Re-appointments to Committees

**Motion** to reappoint Melanie Kenny to professional conduct committee for another 2-year term.

Moved: Ashley                      Seconded: Penni                      **Carried**

**Motion** to appoint Mark Bellanger as a second public rep on the professional conduct committee

Moved: Ashley                      Seconded: Kelsey                      **Carried**

10. CNAR Conference – Reports

- Reports provided by Penni, Michelle and Ashley
- Penni provided feedback on the masterclass she attended at CNAR – acknowledged the theme of tension or pressure from government on regulators
- Captured content of sessions on Truth and Reconciliation and anti-racism strategies
- Also found that proactive information re competencies to members helps to prevent discipline and conduct hearings - “an engaged membership is a compliant membership”
- Running announcements past panels before launching is a good idea
- BCCNM holds one meeting per year in an indigenous owned space in order to foster relationships and support indigenous community services.

**Action:**

- Send out documents from Penni Re: Anti racism
- Update to website showing Truth and Reconciliation actions and plans to date

## 11. Stakeholder Meetings

### 11.1. Custody and Caring Conference

- Details provided by Lacey
- Well attended and provided ideal opportunity to connect with registrants and other key partners working in mental health. Allowed for discussion of RPN scope
- Plan to submit abstract or request to present at next conference in 2027

### 11.2. Canadian Nursing Students' Association Conference – January 2026 Saskatoon

- CRPNS will attend – but unable to be a sponsor due to cost
- Asked to participate in a presentation – Lacey and Beckie will attend and participate

### 11.3. Saskatchewan Polytechnic – student presentations

- Provided information to Regina and Saskatoon for years 1, 2 and 3

### 11.4. RPN Scope Presentation to SHA

- CRPNS presented to SHA managers and HR specialists regarding RPN scope. There were over 150 attendees. There were many questions relating to specific practice environments.
- Will try to set up meetings with other key partners such as provincial and federal corrections

## 12. Deputy Registrar – update (Lacey)

### 12.1. Education Review and Program Approval Committee update: Monitoring of Saskatchewan Polytechnic Seat Expansion overview provided

**Motion** Council supports ERPAC's request for an additional interim report regarding outstanding concerns about North West College brokered program, specifically the student support resources the number of faculty and the effectiveness of the program

Moved: Penni                      Seconded: Rory                      **Carried**

### 12.2. Program approval preparation for 2027 overview provided. Standards will be updated and search for a reviewer will commence in 2026

### 12.3. Exam results for 2025 provided. Overall Saskatchewan is a bit below national average. Findings will be shared with the programs

### 12.4. Update of Registration Renewal

- Provided by Amanda
- 757 renewals as of meeting
- Expect 45-60 new registrants in Feb

## 13. Practice Update (Beckie)

### 13.1. Aesthetic Nursing update (Bev and Beckie)

- Health Canada has notified CPSS that broad directives are contravening the Food and Drugs Act. Client specific orders and prescriptions are required for each client. This is informative as CRPNS finalizes processes for RPN practice with CPSS.
- Bev to continue conversation with CPSS

### 13.2. Independent Practice Guideline

- Beckie highlighted points from the document
- Edits were suggested
- Document approved in principle with incorporation of changes as discussed.

**Motion** to accept document in principle with suggested edits and final review.

Moved: Curt                      Seconded: Ashley                      **Carried**

13.3. CLP workshops

- Beckie will be uploading CLP workshop recordings soon for other registrants to access
- Survey responses remain low in number. Those received were positive.
- Continue to seek feedback from users of the service

14. Professional Conduct Committee Report

- Overview of current complaints and resolutions/disbursement provided

15. Discipline Committee Report

- Anticipate hearing to occur in early 2026

16. Council Governance Matrix Monitoring

17. CEO/Registrar Report and Organizational risk assessment

**Action:** Bev to add education seats table to meeting package

**Motion** to accept Registrar's Report as presented

Moved: Rory

Seconded: Kelsey

**Carried**

18. 2026 meeting dates revision

18.1. Proposed revision to September 2026 meeting date

- Bev will be away at national meeting during September Council meeting dates. Proposed moving meeting dates. Council determined having Lacey lead meetings would be a good learning opportunity. Meeting dates to remain the same

19. In-Camera

20. Next Meeting – March 12 & 13 2026 (via MS Teams)

21. Adjournment

**Motion:** to Adjourn meeting

Moved: Kelsey

Meeting adjourned at 1548



Michelle Cleland, Chair



Beverly Balaski, CEO/Registrar