



Present:

Michelle Cleland, Chair
Ashley Lemus, Chair-elect
Penni Caron, Member-at-Large
Kelsey Knipple, Member-at-Large
Jennifer Berjian, Member-at-Large (8:58)
Curtis Talbot, Public Representative
Terry Blackmore, Public Representative
Russ Marchuk, Public Representative
Rory Griffith, Public Representative

Staff:

Beverly Balaski, CEO/Registrar
Lacey Bennett, Deputy Registrar
Beckie Olney, Nursing Practice Advisor
Amanda Johnson, Registration Coordinator

Guests:

Bob Kenny, Accountant

September 15, 2025 – Council meeting

1 Call to order – Michelle called to order at 8:30 AM

1.1 Introductions

1.2 Quorum

1.3 Territorial Acknowledgement read by Michelle

- Today is the 151st anniversary of the signing of Treaty 4 on Sept 15, 1874

2 Approval of the Agenda

Motion to approve Agenda with the deferral of item 13.3 to the December meeting.

Moved: Curt

Seconded: Kelsey

Carried

3 Assessment for Conflict of Interest

- No conflicts to declare

4 Approval of Meeting Minutes – May 7, 2025

Motion to approve minutes as presented.

Moved: Rory

Seconded: Ashley

Carried

5 Approval of Annual Meeting Minutes, May 7, 2025

Motion to approve Annual Meeting minutes as presented.

Moved: Leanne

Seconded: Rory

Carried

6 Finance Committee – Bob and Bev (845 – 1000)

- Overview of Q2 Finances
 - Presented by Karen Messer-Engle – Chair of finance committee

Motion to approve Q2 finances as presented.

Moved: Kelsey

Seconded: Jennifer

Carried

- Appointment of Auditor for 2025
 - Finance committee has made the recommendation to stay with MWC for the 2025 financial audit.

Motion to appoint MWC for the 2025 financial audit.

Moved: Penni

Seconded: Rory

Carried

7 Publication of Alternate Dispute Resolution Agreements – (Lacey)

- Briefing note reviewed by Lacey
- Based on environmental scan and advice from CRPNS legal counsel, recommend limiting publications to 3 years
- Discussed how to track removal of publications
- Discussion of difference between cautionary letters (not published) and reprimands (published at discretion of the Registrar and with agreement of registrant) and the legality of the PCC assigning reprimands.

Motion: CRPNS reprimands to be published on the CRPNS website for a 3 year time period and then removed.

Moved: Ashley

Seconded: Rory

Carried

Action: For December meeting – discuss the use of the word reprimand with legal counsel and report back

Action: Communicate back to Registrant LW decision on reprimands

8 Regulated Health Professions Act (RHPA) (Update – Lacey and Bev)

- 1-1 with ministry – townhalls and templates to be provided, no financial supports
- No clear timelines – beginning work this fall and with consultations from regulatory bodies
- Requested that language be included to allow for RPN – Nurse Practitioner in the future

Action: Send side-by-side template to Curt. He volunteered to do side-by-side analysis of current Act and new RHPA Act for December meeting.

9 Fair Registration Practices monitoring of applicants (Lacey)

- Lacey gave an overview of the briefing note provided.
- Staff have no concerns about requirements – will be able to submit requested information from our database.

10 Bylaw revisions (Bev and Lacey)

Discussed bylaws presented. Specifically provided explanation on:

10.1 Supervised Practice Experience

- Explanation of changes and reasoning provided by Bev

10.2 Interjurisdictional Nursing Licensure

- Bev provided background on interjurisdictional nurse licensure (INL) framework.
- Must be licensed in home province – in good standing - no criminal record, no discipline, etc.
- Nurse from Home province wanting to work in Saskatchewan– Saskatchewan becomes host province.
- A complaint occurring in Saskatchewan must be investigated here. Other provincial regulators have no authority to get documents or compel witnesses from Saskatchewan in order to conduct an investigation.
- If working more than 50% of hours in SK, will have to register as home jurisdiction being Saskatchewan practicing license.
- Saskatchewan to charge 80% of practicing license fee for those who qualify for INL.

10.3 Independent Practice

- Discussed introduction of this type of practice. Require bylaw recognizing independent practice and requirements/obligations associated with it. Specifically liability coverage as a business as well as a registrant.

10.4 Other – Introducing a Retired RPN category. Council supportive.

Action: Present proposed fees and requirements for categories of registration for December meeting.

Motion to approve bylaw amendments as presented (with small wording adjustments after lawyer revision)

Moved: Russ

Seconded: Penni

Carried

11 Stakeholder Meetings

11.1 Sexually Transmitted and Blood Borne Infections multi-year action plan (Govt of SK) (Lacey and Beckie)

- Beckie and Lacey attended online meeting hosted by the ministry of health

12 Committee Appointment

12.1 Record electronic vote into minutes for motions for appointments

- Finance Committee – Kayla Olson
- Legislative Committee – Cheryl Pollard

Motion: to approve appointments that were voted on electronically during the summer – That Kayla Olson be appointed to the finance committee for a 2-year term commencing Sept 2025. That Cheryl Pollard be appointed to the Legislative Committee for a 2-year term commencing Sept 2025.

Moved: Kelsey

Seconded: Leanne

Carried

12.2 Appointment of First Nations Council Public Representative (Briefing Note)

- Council reviewed briefing note on First Nation Representative candidate Lisa McNab. Feel would bring a wealth of knowledge and expertise to Council as a whole, with Indigenous lived experience.
- Russ's term to end in December 2025.

Motion: that Lisa commence Dec 2025 for a 2-year term as Council appointed public representative.

Moved: Leanne

Seconded: Ashley

Carried

13 Practice Update (Beckie)

13.1 CLP Workshop Part 1 and 2

- Workshop part 1 has been highly attended and feedback has overall been positive
- Suggestions from the survey will be implemented for future offerings
- Part 2 is being held later this week and will build on part 1 information

13.2 Practice Utilization Survey

- Participation in survey is low. Feedback is positive, but due to sample size cannot be analyzed.
- Suggestion to tell users at time of call/email communication of the survey directly and that it is anonymous and beneficial to CRPNS to improve service

13.3 Independent Practice Guideline (pending completion)

- Deferred to December meeting

13.4 Introduction to Regulation (part 2) Collaborative Complaints presentation by Regulatory bodies and SHA being developed

- Presentation to Provincial Education Collaborative Committee (PECC) in October
- Ashley has requested to have presentation presented to corrections. Bev will check with CRNS and CLPNS if they are open to this presentation

13.5 CRPNS and SHA presentation on RPN role clarity being developed and will be delivered November 6 to SHA management/LR and HR

14. Aesthetic Nursing update (Bev and Beckie)

- Overview of RPNs and performance of aesthetic procedures provided
- CRPNS working with The College of Physicians and Surgeons of SK to reach agreement on physician orders and management of adverse events. CPSS was provided with a CRPNS guideline on this matter. It went to their council, and they developed a Working group. They are meeting later in Sept. Will meet with CPSS following that meeting and determine next steps

15. Interjurisdictional Nurse licensure update

- Provided brief review and updates of INL.
- Have developed bylaws to recognize licensure

- Proposing license charge of 80% of practicing license as CRPNS will not have to monitor registrant's continuing education requirement – that will be role of home jurisdiction
- Will present fee proposal for Council approval in December

16. Database update (Lacey and Amanda)

- Soft launch has happened
- Working through issues with Thentia
- Have opened renewal for select registrants to test correct functionality is in place
- RPN Council members will be able to do renewal application with staff guidance and will be welcome to provide feedback

17. Professional Conduct Committee Report

- Report provided by Bev
- 3 new complaints since May 2025
- Making progress on conducting timely investigations with files presented to committee for determination of outcome

18. Discipline Committee Report

- 1 complaint being referred to discipline

19. Council Governance Matrix Monitoring

- Reviewed – add addition of Indigenous public representative appointment by Council to matrix

20. CEO/Registrar Report

20.1 Organizational risk assessment

21. 2026 meeting dates and annual meeting

- March 12 & 13, 2026
- May 7 & 8, 2026
- Sept 10 & 11, 2026
- Dec 4, 2026

22. In-Camera

- Commenced In-Camera at 1431
- Adjourned In-Camera at 1508

23. Next Meeting – December 5, 2025 (via MS Teams)

24. Adjournment

Motion: to adjourn meeting at 1509

Moved: Rory **Carried**

September 16, 2025 – Council Meeting Day and Annual Meeting

Present:

Michelle Cleland, Chair
Ashley Lemus, Chair-elect
Penni Caron, Member-at-Large
Leanne Anderson, Member-at-large
Jennifer Berjian, Member-at-Large
Terry Blackmore, Public Representative
Russ Marchuk, Public Representative
Rory Griffith, Public Representative

Staff:

Beverly Balaski, CEO/Registrar
Lacey Bennett, Deputy Registrar
Beckie Olney, Nursing Practice Advisor
Amanda Johnson, Registration Coordinator

Regrets:

Kelsey Knipple
Curt Talbot

1. Call to order – Michelle
 - 1.1 Introductions
 - 1.2 Quorum
 - 1.3 Territorial Acknowledgement
2. Aboriginal Friendship Centre – ½ day cultural sensitivity education (8:30 – 12)
 - Council and staff received education from Melody Wood
 - Emphasis on understanding history of colonization and provided information on how to apply our knowledge
 - Further learning resources recommended
3. Review of Council governance policies
 - Started review 2PM on Monday, September 15, 2025. Day 1 notes:
 - Policy manual reviewed with revisions made by Council
 - Council agrees to complete evaluation annually in December. Will be sent to 3rd party consultant to maintain anonymity

Motion to approve policy manual with identified edits from Council

Moved: Leanne

Seconded: Ashley

Carried

4. Debrief and Adjournment

Motion to adjourn day 2 at 12:19PM

Moved: Rory

Action: Add batteries to council checklist for box and extension cord and power bar



Michelle Cleland, Chair



Beverly Balaski, CEO/Registrar