



RPNAS Council Meeting
May 8, 2024 830 – 1200
Hampton Inn, Regina

Present:

Yvonne Sawatzky, President
Ashley Lemus, Member-at-Large
Penni Caron, Member-at-Large via Teams
Jennifer Berjian, Member-at-Large
Leslie Gamble, Member-at-Large via Teams (stepped away at 9:30, returned at 9:45)
Russ Marchuk, Public Representative
Rory Griffith, Public Representative (arrived at 9:20 AM)

Staff:

Beverly Balaski CEO/Registrar
Lacey Bennett, Deputy Registrar
Beckie Olney, Nursing Practice Advisor
Amanda Brewer, Reg Coord/Office Support

Regrets:

Michelle Cleland, President-Elect

Guest:

Brianna Hemsworth, RPN (BPN student)

1. Call to order – Meeting called to order at 8:36AM
 - 1.1. Quorum - established
 - Territorial Acknowledgement – Yvonne
 - 1.2. Introductions

2. Approval of the Agenda

Motion to approve Agenda as presented.

Moved: Russ

Seconded: Ashley

Carried

3. Assessment for Conflict of Interest

- No conflicts declared

4. Approval of Meeting Minutes – March 8, 2024

Motion to approve minutes as presented.

Moved: Ashley

Seconded: Penni

Carried

5. Finance Committee – Bob and Bev (9 – 1000)

- 5.1 Overview of Q1 Finances -Bob

Motion to approve Q1 expenses as presented by Bob.

Moved: Ashley

Seconded: Jen

Carried

6. RPNAS Name change to a College (Update)

- Approval from ISC
- More paperwork to complete, but change is underway and should be completed by end of 2024

7. Approval of 2023 Annual Meeting Minutes

Motion to approve 2023 Annual Meeting Minutes as presented.

Moved: Russ

Seconded: Leslie

Carried

8. RPNAS Guideline Documents

8.1. Medication Administration

- Reviewed by Beckie
- Changes suggested to help with clarity

Motion to approve Document in principle with operations staff to incorporate changes as able.

Moved: Jen

Seconded: Ashley

Carried

8.2. Beyond Entry Level Competencies

- Reviewed by Lacey

Motion to accept document as presented

Moved: Ashley

Seconded: Jen

Carried

9. Committee Appointments

- Bev presented 2 names for consideration for the Professional Conduct Committee

Motion to appoint Aimee Hozack to PCC

Moved: Leslie

Seconded: Russ

Carried

Motion to appoint Janet Eberle to PCC

Moved: Penni

Seconded: Rory

Carried

- Bev advised Tiffany Poage has expressed interest to assume chair role of PCC for 2025. Information will be presented to Council in September to approve appointment.

10. Professional Conduct Committee Report

- Bev provided a summary of PCC investigations.
- Backlog being cleared.
- Several ADRs in negotiation stages

11. Discipline Committee Report

- No discipline cases to report

12. Stakeholder Meetings Update

- Updates provided by Bev
- Discussed large donation of \$7.5 million by Dube's to new campus and \$1 million to Psychiatric nursing scholarships/bursaries.

Action: Write letter of thanks to Dube organization.

13. Strategic Plan Development Sept 2024

- Strategic planning for 2025-2027 to be held Sept 5, 2024
- Discussed council attendance at CNAR and funding 2 Council members to attend. Recognize that this was not budgeted for – but feel important education and there are reserves to cover. Council aware this account line will be over budget for 2023

Motion: Council will fund 2 Council members, Yvonne and Penni, to go to CNAR 2024.

Moved: Rory

Second: Russ

Carried

14. Council Governance Matrix Monitoring

- Presented by Bev

15. CEO/Registrar Report

15.1.Strategic Plan Update

15.2.Organizational risk assessment

16. In-Camera

Motion to go in-camera

Moved: Rory

- Council went in-camera at 10:35
- Council exited in-camera at 10:57

17. Next Meeting – September 5 & 6, 2024 (In person Regina)

18. Adjournment

Motion to adjourn - Moved: Rory

Meeting adjourned at 11:00AM



Yvonne Sawatzky, President



Beverly Balaski, CEO/Registrar