



RPNAS Council
December 1, 2023, 830 - 1630
Via MS Teams

Present:

Yvonne Sawatzky, President
Michelle Cleland, President-Elect joined at 8:38am
Penni Caron, Member-at-Large
Ashley Lemus, Member-at-Large
Jennifer Berjian, Member-at-Large
Leslie Gamble, Member-at-Large
Russ Marchuk, Public Representative left at 11:35am
Rory Griffith, Public Representative

Staff:

Beverly Balaski, ED/Registrar
Lacey Bennett, Deputy Registrar
Amanda Brewer, Reg Coordinator

1. Call to order – Yvonne called the meeting to order at 8:32am
 - 1.1 Quorum
 - 1.2 Land Acknowledgement
 - Read by Yvonne
 - 1.3 Introduction of new council member
 - Introduced Jennifer Berjian

2. Approval of the Agenda

Motion to agenda approve as presented
Moved: Rory Seconded: Michelle **Carried**

3. Assessment for Conflict of Interest
 - No conflicts declared. Amanda and Lacey to step out for finance committee update.

4. Approval of Meeting Minutes – September 8, 2023

Motion to approve minutes with spelling correction brought forward by Lacey
Moved: Russ Seconded: Penni **Carried**

5. Finance Committee – Bob and Bev (9 – 1000)
 - 5.1 Committee update – Council reviewed written report submitted by the chair Karen Messer-Engel
 - 5.2 Overview of Q3 finances – Information reviewed

Motion: RPNAS Council approves the 2023 Q3 Financials as presented
Moved: Rory Seconded: Leslie **Carried**
 - 5.3 Approval of 2024 Budget – discussed budget as presented

Motion: The RPNAS Council approves the 2024 Budget as presented
Moved: Penni Seconded: Russ **Carried**

5.4 Approval of RPNAS Investment Policy – Investment policy reviewed. Discussion occurred. Changes made to approve ED discretion in investing deferred revenue in interesting bearing funds

Motion: RPNAS Council approves the investment policy as amended

Moved: Rory Seconded: Leslie **Carried**

6. Education Review and Program Approval Committee (ERPAC) Monitoring Report (Briefing Note)

- Overview provided by Lacey

Motion that RPNAS Council accept the monitoring reports identifying compliance with the program approval recommendations, as reviewed by the committee.

Moved: Rory Seconded: Leslie **Carried**

Motion to alter submission date for next monitoring report to Sept 2024

Moved: Leslie Seconded: Jenn **Carried**

7. Government proposed *Regulated Health Professions Act* (Briefing Note)

- Overview provided by Bev
- Consultation feedback due December 8, 2023
- If passed, RPNAS will need to modify bylaws and develop regulations in accordance

8. RPNAS Name change to a College (Briefing Note)

- Overview provided regarding trend to rename association and colleges
- RPNAS has opportunity to be proactive

Motion that RPNAS begin the process of changing the organization's name to CRPNS

Moved: Rory Seconded: Leslie **Carried**

9. Professional Conduct Committee Report

- Report given by Bev
- 2 new complaints since last meeting

10. Discipline Committee Report

- No anticipated cases being referred to discipline at this time

11. RPNCE Results – Lacey

- Lacey provided overview of October RPNCE results. Cohort results will be provided once all writers have written their 3 attempts

11.1 Bylaw Revision proposed to the current bylaw allowing for 3 writes of the Registered Psychiatric Nurses of Canada Examination (RPNCE) (Briefing Note)

Motion RPNAS bylaws will be modified to allow for candidates having failed the RPNCE X 3 have the option to take an approval re-entry program recognized by Council. Upon successful completion the candidate will be provided with 3 additional attempts to write the RPNCE.

Moved: Rory Seconded: Leslie **Carried**
Bylaw must next be approved by the Minister of Health.

12. Appointments (Briefing Note)

Motion RPNAS Council to reappoint Russ Marchuk for a second term as public representative on Council Dec 2023 – Dec 2025.

Moved: Rory Seconded: Ashley **Carried**

13. Stakeholder Meetings Update

13.1 CNAR Overview – Yvonne and Bev

Action: Bev to send slide deck to Council

14. Council initiative Anti-racism / Truth and Reconciliation strategy – Lacey

- Within the strategic plan RPNAS Council has directed that RPNAS work towards the T&R calls to action.
- At the previous meeting Council directed that Lacey draft an apology to be published.
- Apology reviewed and discussion ensued. Bev to have Greg Sim review wording and propose amendments.

Motion that RPNAS Council approves the development of an apology

Moved: Rory Seconded: Michelle **Carried**

Motion that RPNAS Council commits to developing an action plan that guides the organization and membership towards the anti-racism goals outlined in the apology.

Moved: Michelle Seconded: Ashley **Carried**

15. Council Governance Matrix Monitoring (Under Development)

16. Review 2024 Council dates approved

2024	Meeting Format
March 7 & 8	Video
May 8 & 9 (AGM)	In-Person (Regina)
September 5 & 6	In-Person (Regina)
December 6	Video

17. Executive Director/Registrar Report

17.1 Strategic Plan Update overview provided

17.2 Organizational risk assessment – making progress to reducing risk

18. In-Camera

- In camera meeting was held at 11:15 -11:35

19. Next Meeting – March 7 & 8, 2024 (via Teams Meeting)

20. Adjournment - 1316

Motion to adjourn

Moved: Rory



Yvonne Sawatzky, President



Beverly Balaski, Executive Director