



**RPNAS Council Minutes  
Supplemental Meeting Agenda  
June 28, 2022**

**Present:**

Cheryl Carlson (President)  
Michelle Cleland  
Kyla Shabatura  
Rory Griffith (Public Rep)  
Russ Marchuk (Public Rep)

**Regrets:**

Leslie Gamble  
Penni Caron

**Staff:**

Beverly Balaski (ED/Registrar)  
Karen Turner (Deputy Registrar)

1. Call to Order – Meeting called to order at 1835
2. Education Review Findings
  - Saskatchewan Polytechnic program review (Regina and North West College sites)
  - Karen presented on the findings of the Educational Review and Program Approval committee (ERPAC) regarding the general program review
  - Context was provided to the briefing note information provided to Council
  - Recommendations were reviewed
  - Discussion ensued

**Motion:** RPNAS Council approve that Saskatchewan Polytechnic be awarded program approval for five years as proposed by the Education Review and Program Approval Committee (ERPAC) along with the 11 recommendations and interim reports as proposed by the ERPAC:

**Recommendations and Criteria**

The 11 recommendations are approved by Council with an **Interim Report** required for specific recommendations. Interim reports are to be submitted **yearly**, after year one of the program, **for two years**, from Saskatchewan Polytechnic. Submission of reports to commence June 2023 until June 2024. **Interim Reports** are to be submitted for recommendation **1, 2, 3, 4, 6, 8, and 10**.

1. Adjust the sequencing of courses in year one in a way that aligns with curricular outcomes to support student and faculty experience.

**Recommendation #1** – Data including feedback from students, faculty, and key stakeholders about the enhanced curriculum after adjusted sequencing of year one courses.

2. Create clear and transparent course descriptions to those courses which have a lab component and clinical component attached to it.  
**Recommendation #2** – Provide evidence of adjustments made to course descriptions which have a lab and clinical component.
3. Enhance communication early in the admission process that taking any or most of the following courses: BIO 102, BIO 103, ENGL101, and SOCI 171 will likely promote manageable student course load and improved learning experiences.  
**Recommendation #3**- The results of changes in the admissions process regarding course loads and learning experiences.
4. Collect data on the impact of frontloading medical surgical clinical experiences in year one on program, faculty and students, in the advanced diploma in psychiatric nursing program.  
**Recommendation #4** - An **Interim Report** be submitted **yearly**, after year one of the program, **for two years**. Submission of reports to commence June 2023 until June 2024. The Interim Report is to provide an analysis of data collected and feedback from stakeholders about frontloading medical-surgical clinical experiences in year one.
5. Review hours/courses in first year and throughout the program, in preparation to strategize curricular pathway for a baccalaureate entry to practice/diploma exit. Advanced diploma in psychiatric nursing is in alignment with RPNAS public safety responsibilities and entry to practice competencies. This review and analysis of the first year/term course weight may ease preparation toward a baccalaureate entry/diploma exit.  
**Recommendation #5** – The ERPAC did not require an Interim Report to be provided. The ERPAC noted that “further work is underway” by Saskatchewan Polytechnic and expects commentary in a Self-Assessment Report to inform the next General Review process due in 2027.
6. Re-establish a curriculum committee with clear meeting times, minutes as well as terms of reference to continue the work that has been done to build the advance psychiatric nursing diploma.  
**Recommendation #6** - An Interim Report to be submitted **yearly, for two years**. Submission of reports to commence June 2023 until June 2024. The Interim Report is to provide evidence of a terms of reference and minutes indicating regular meetings of the psychiatric nursing program Curriculum Committee.
7. Create a plan of action to integrate relevant Truth and Reconciliation Commission (TRC) recommendations into the curriculum.  
**Recommendation #7** - At the **end of the program review cycle** and in preparation for the next General Review process in 2027, evidence of strategies integrating the

relevant calls to action of the Truth and Reconciliation Commission of Canada into the curriculum.

8. Revise student advising processes and include strategies of consistent information communicated to potential and current students of the program such as:
  - Information sessions with faculty and current students or graduates
  - Progressions
  - Develop student retention action plan informed by findings where students who are at risk of delayed progression in the program are systematically tracked and supported.

**Recommendation #8** - An Interim Report be submitted **yearly, for two years**. Submission of reports to commence June 2023 until June 2024. The Interim Report to include evidence about processes of student advising and how that is communicated to students and faculty.

9. Ensure hiring practices confirm that faculty teaching psychiatric nursing theory have a completed baccalaureate degree preferably in psychiatric nursing. In the interim, continue to provide support to ensure faculty expeditiously complete tier programs.  
**Recommendations #9** - The ERPAC did not require an Interim Report to be provided. The ERPAC expects commentary in a Self-Assessment Report to inform the next General Review process due in 2027.

10. Consider a more evolving faculty orientation to support new faculty in their acclimatization to post-secondary education.  
**Recommendation #10** - An Interim Report be submitted **yearly, for two years**. Submission of reports to commence June 2023 until June 2024. The Interim Report to provide evidence of the orientation for new faculty and feedback from this change.

11. Develop processes to systematically track and report faculty experiences. This will include information related to mentorship program and orientation.  
**Recommendations #11** - The ERPAC did not require an Interim Report to be provided. The ERPAC expects commentary in a Self-Assessment Report to inform the next General Review process due in 2027.

**Moved:** Yvonne

**Seconded:** Kyla

**Carried**

3. Notice of Intent – Increase in education seats psychiatric nursing program
  - Karen reviewed briefing note and presented recommendations based on ERPAC review**Motion:** RPNAS Council approve the seat expansion of 16 seats at SKPoly and 8 seats at North West College with two recommendations and reports as proposed by ERPAC:

### Recommendations and Criteria

Standard I – Program Administration, Indicator 1.4 – The psychiatric nursing program must demonstrate that: The physical, human, fiscal, and technological requirements of the program have considered and meet the learning needs of students. Standard One (1) is considered ‘met’ with the following requirement.

An **Interim Report** is to be submitted midpoint and at the end of the five-year period (to inform the next psychiatric nursing program review) about human and technological requirements of all sites and how they meet the learning needs of students. The Interim Report is to outline a summary update of:

Feedback from both students and faculty experiences following implementation of:

- the curriculum changes in September 2022,
- the two (2) modes of course delivery – virtual and in-classroom attendance. Feedback from faculty about their experiences following implementation of:
- additional orientation and mentorship programs for new and existing faculty.

Standard II – Curriculum is considered met. The Committee observed that effects of the pandemic on all education programs, including the Saskatchewan Polytechnic psychiatric nursing program, are ongoing. The Committee recognizes that impacts from the pandemic may not be known for several years. New data and research about program approval outcomes may require commentary in a Self-Assessment Report to inform the next General Review of the psychiatric nursing program due in 2027.

Standard V – Program Effectiveness is considered met with the following requirements with respect to indicator 5.3 *The psychiatric nursing program must demonstrate and describe processes: Whereby the number and proportion of graduates who pass the registration examinations are monitored and trends analyzed, and how these results are used to inform curriculum change.*

At the **end of the program review cycle** and in preparation for the next General Review of the psychiatric nursing program in 2027, **at all sites**, the Committee requests information about curriculum, students and faculty related to the two (2) options for course curriculum delivery.

**Moved:** Kyla

**Seconded:** Michelle

**Carried**

4. Next Meeting September 8 & 9, 2022

5. Adjournment – Motion to adjourn – Kyla – adjourned 2000 hrs.